

**Santa Cruz County Health Services Agency
Quality Management Minutes
1-22-20**

| Topic | Discussion/Recommendations | Action | Responsible Party | Follow-up Date |
|--|--|---|----------------------------|---|
| Welcome and Intro. | Socorro convened the meeting of the Quality Management Committee by welcoming attendees. | None | N/A | N/A |
| Attendees: | Marion Jordan, Serena Mohammad, Socorro Gutierrez, Eliko Bridgewater, Rachel McCullough-Sanden, Elaine Nast, Robin Stone, Raquel Ruiz, Emmanuel Jeffrey | None | N/A | N/A |
| Guests: | | | | |
| Agenda Items | | | | |
| HIV Program Updates | | | | |
| Approval of Minutes from 11-20-19 | Minutes were approved by committee | None | | |
| Announcements | Raquel updated the committee re new grant application for mobile clinic. | | | |
| Follow up on Action Items from 11/20/19 meeting | <p>1) Dientes update-. Eliko to to meet with Laura, the CEO of all Dientes clinics (Commercial Way, Beach Flats, and Watsonville) to negotiate Part C findings. The main issues are: dealing with patients who are having acute pain and have been terminated from Dientes and enhancing communication between Dientes and HSA case management before termination of client. Also, currently the only location that accepts FEIS patients is Commercial Way. Raquel also told us that the contract will be renewed July 1 and we can write what our needs are into the new contract.</p> <p>2) It is unclear whether med adherence drop down and annual HIV screening panel is being used in Watsonville.</p> <p>3) The new GC/Chlamydia and RPR screening definitions are now in use and will show up on the next report.</p> | <p>1) Eliko to report on pending meeting and will continue to take the lead.</p> <p>2) Marion to f/u</p> <p>3) Serena to run on next quarterly report for quarter 1/1/2000-3/31/2000.</p> | <p>Eliko</p> <p>Serena</p> | <p>Provide updates as needed</p> <p>Feb 19 QM Meeting</p> <p>April 16</p> |
| Clinic Transition and impact on QM meetings | <p>Delia Trujillo is no longer in Santa Cruz, so she will not be able to remain on the QM committee.</p> <p>Marion has added a Wed afternoon clinic while Judy is on leave. The 3rd Wed afternoon from 3-4:30 will still work for QM meetings.</p> <p>Data meetings will take place the 2nd and 4th Thurs of the month for now from 11:00 am-12:00 pm.</p> | Marion to f/u with her new MA, Adrienne re whether he is interested in participating in our QM meetings. She will also f/u with Rosie. | Marion | Feb 19 QM Meeting |
| Part C Integration Into Clinics | This is the last year of the current RW Part C grant. HSA will be applying this summer for next Jan. As of Jan, 2021, the intention is for clinics to take the lead. The idea is for clinics to absorb 2 FTE case managers, which is what the grant currently pays for. It is unclear what the division between nurse and social worker will be. | Continue to dialogue and collaborate re transition | | Ongoing |

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| ARIES and EPIC Integration | Update from Eliko. Currently they are working on configuring data for CD4 and VL. | Eliko taking the lead | | Ongoing |
| Data | Oral screening has been written into the visit template. See PDSA | Will need to discuss further in data meeting | Data sub-committee members | To discuss at data meeting 1/23/20 |
| Consumer Survey | May need to extend survey due to multiple transitions. Discussed what would be a statistically significant # for our survey. Need to f/u with Rosie re how far out Dr. Kelley's patients are, which could impact time frame for survey | Marion spoke with Rosie after the meeting and Dr. Kelley's patients are on track for survey dates through 4/30/20.. Rachel to f/u on best way to come up with statistically significant #. | Marion Rachel | 2/19/20 |
| PDSA Update | -Using annual HIV Screening Panel to improve data outcomes has been implemented in Santa Cruz. Unclear whether it has been implemented in Watsonville. -Update regarding oral exam PDSA Action steps including mouth field content. Exam point added to HIV clinic template for teeth and mouth - Retention to Care PDSA- Ongoing. May need to review calculation for continuity of care in the future. | Marion to f/u Need to work on in data meeting Will look at in the future | Data sub-committee Data sub-committee | 2/19/20 To discuss at data meeting 1/23/20 Ongoing T |
| QM Calendar | Will defer till next meeting due to time constraints | | | |

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Date Minutes Accepted: Feb 19, 2020

NEXT MEETING: Feb 19, 2020 from 3:00-4:30 PM; 1080 Emeline HSA Admin Conference Room